## **DEFENSE LOGISTICS AGENCY**



## DEFENSE REUTILIZATION AND MARKETING SERVICE 74 WASHINGTON AVENUE NORTH BATTLE CREEK MI 49017-3092

January 4, 2000 DRMS-Instruction 4160.14

VOLUME III

**DRMS-TSR** 

## INSTRUCTIONS FOR REUTILIZATION/TRANSFER/DONATION FOR DRMS AND THE

## **DEFENSE REUTILIZATION AND MARKETING OFFICES**

(This is a New Publication and Must be Reviewed in its Entirety)

- A. REFERENCES. All references pertaining to this instruction are located at Supplement 1 to this instruction.
- B. PURPOSE. This instruction provides procedures for reutilization, transfer and donation (RTD) duties for the Defense Reutilization and Marketing Service (DRMS) and at the Defense Reutilization and Marketing Offices (DRMOs).
- C. APPLICABILITY AND SCOPE. This instruction is applicable to DRMS and all DRMOs.
- D. DEFINITIONS. Specific definitions/acronyms for RTD at DRMS and the DRMOs are outlined in enclosure 1.
- E. PROCEDURES. Specific procedures/instructions for RTD at DRMS and the DRMOs are outlined in enclosure 1.
- F. RESPONSIBILITIES. Specific responsibilities for RTD at DRMS and the DRMOs are outlined in enclosure 1.
- G. EFFECTIVE DATE AND IMPLEMENTATION. This instruction is effective and shall be implemented upon distribution.
- H. INFORMATION REQUIREMENTS. (Reserved for future use).

BY ORDER OF THE COMMANDER

/S/ JANINE DES VOIGNES Executive Assistant

1 Encl Instruction w/Supplements

This instruction supersedes DRMS-I 4160.14, Volume III, March 1996, and DRMS Numbered letter 96-I-6, Change 1, DRMS Numbered letter 97-1-1, and Change 2.